



ProviderConnect Online Services Account Request Form:
Florida Medicaid Agency for Health Care Administration (AHCA)
Behavioral Analysis Program

Account Type: <input type="checkbox"/> New User Account <input type="checkbox"/> Additional User Account <input type="checkbox"/> Super User Account

Provider, Practice, Facility or Group Name

Medicaid Provider ID

National Provider Identifier (NPI)

Provider, Practice, Facility or Group Tax IDs to be associated to this online account. If more than one, please list all.

Address

City

State

Zip Code

(____)_____
Telephone Number

(____)_____
Fax Number

Contact Name (ProviderConnect Account User)

Contact's email address

Alternate email address

For Super User Accounts Only; Managed User Information:	
_____ First and Last Name of Initial Managed User (Must differ from Super User)	_____ Managed User's Phone
_____ Managed User's email address (Please print) (Must differ from Super User)	



Agreement Terms:

- A. All submitted information must be true, accurate and complete.
- B. The Submitter agrees to comply with any laws, rules and regulations governing the Beacon Health Options Online Provider Services/EDI program.

This is to certify that the following is true:

I am a Provider
or
 I am office staff of a Provider, and am authorized to sign on their behalf.

Signatures:

Legal name of Organization

Title of individual signing for organization

Name of Individual Signing for Organization

Authorizing Signature

Date



Instructions for Account Request Form

The Account Request Form is used for activating online access on Beacon Health Options, Inc. ProviderConnect and FileConnect websites.

Please do not make additional notations on the Account Request Form unless advised to do so by these instructions or by the EDI Helpdesk staff.

Each user accessing our ProviderConnect portal should have their own user ID and password. ProviderConnect login information should not be shared between staff at your organization.

New User Account: Account created for first user at an organization.

Additional Login Account: A separate user ID for an office staff member.

Super User Account: Administrator account that can manage the functions of managed user's linked to their account

Managed User Account: A user account that is controlled by a super user.